Mrs. Bartels- 7th grade Language Arts

**Welcome!**

Welcome to 7th grade Language Arts! I am excited to work with you this year! We will be exploring the world of literacy one text at a time.

This year you will experience many different forms of literacy, from novels to plays and short stories. You will be exposed to many different types of texts throughout the year. We will be analyzing these literary works and focusing on picking out text evidence as well.

We will use the literary works we read to create short and long writing pieces. We will experiment with many different types of writing, as well as different writing styles. You will have an opportunity to be creative with your writing as well.

In addition to reading and writing, we will focus on increasing your vocabulary and grammatical knowledge. Deeper knowledge of vocabulary and grammatical structures will help you better develop your writing and comprehend what you are reading.

You should bring the following items to class everyday: 2 pens or pencils, a notebook (journal), a folder, and your planner.

**Mrs. Bartels Contact Information**

Please feel free to contact me throughout the school year with any questions or concerns you may have. \*Email is highly recommended.

nbartels@d88a.org

(815) 744-6166 x 2516

**Policies and Procedures**

**How to enter the classroom:**

* You should enter the classroom quietly and quickly.
* You are to immediately go sit in your assigned seat.

**What to do when you enter the classroom:**

* You should immediately sit in your assigned seat.
* You should put away all of your materials neatly under your desk.
* You should fill in the homework for the day in your planner.
* You should quietly and independently begin working on the bell work that is posted on the board in your language arts notebook.

**How to ask a question/for help:**

* Raise your hand and wait silently and patiently until the teacher calls on you and gives you permission to speak.
* Students are to stay in their seat at all times unless given permission to stand-up from the teacher.

**Homework:**

* Homework/Classwork is due at the beginning of class regardless of when it is collected.
* Work completed during class the day it is due or received after collection is considered late.

**How to head a paper:**

* Students are to write their name and date on every worksheet or handout they are given.
* On any loose leaf paper students use they should write the following information at the top right-hand corner of the paper:

1. Name
2. Date
3. Class/Period
4. Lesson/Assignment

**Homework Points:**

* The teacher will determine how many points each problem is out of on each assignment.
* The students will be told when given their homework assignment how many points each problem will be worth.
* Some homework assignments will be graded as a completion grade and you will be given points just for having the assignment completed on time.
* Homework is assigned to practice and review the materials that were taught in class. If you have a question on your homework it is your responsibility to ask the teacher for help.

**When you are absent:**

* You should check the Absent Work Bin (on the side counter by the window) to see what you missed and write it in your planner.
* It is your responsibility to get the notes that you missed from another student.
* After completing the work you missed, you are to turn it into the three drawer bin.
* Absent work is due with no penalty on the number of days you were absent (If you were absent on Tuesday, return to school on Wednesday, work will be due on Thursday).

**If you do not have your homework done (Late work)**

* You will receive 75% of your grade for the first three late assignments. You will receive 50% of your grade for the next three late assignments.
* You are still responsible for turning in late work to the late/missing work bin.

**When you are tardy:**

* If you arrive to class after the bell, enter the class quietly and take your seat.
* I will collect your pass and explain the day’s work when convenient to me.

**Quizzes/Tests:**

* You are to enter the room quickly and silently and put all of your materials under your desk.
* Take out a pencil and a sheet of loose leaf paper.
* When you finish you need to work on something silently, which may be assigned by the teacher.
* If you are absent on the day of a quiz/test you are responsible to make an appointment with me to take the quiz/test.
* If you do not make up the quiz/test within a week you will receive a zero.

**Planners:**

* You need to bring your planner to class every day.
* You need to fill in the daily homework assignment in your planner everyday upon entering the classroom.
* Your planner is also your hall pass out of the room. In order to leave the room during class for any reason you must have your planner.

**Grades:**

* Grades will be updated weekly and can be checked on the online grade book system, Skyward.

**Passes:**

* Passes are for emergencies only.
* Students will be given **5** passes to leave the classroom for bathroom or locker.
* In order to leave the room, you must have your PLANNER with the hallway pass sheet filled out by the teacher.
* You must turn in your paper pass when you hand the teacher your planner.

**Leaving the classroom:**

* The teacher dismisses the class, not the bell.
* Students will not be dismissed until the classroom is neatly organized the way it was when they entered and they are silently sitting in their desks.
* Students need to ensure they take all of their materials with them when leaving the classroom.

**Grading Scale:**

100-90 A- Excellent

89-80 B- Above Average

79-70 C- Average

69-60 D- Below Average

59- F- Below Grade Level

\*The procedures and policies of Richland Junior High written in the Richland Student Handbook also all apply in this classroom at all times.

This packet is to remain in your binder/folder for the entire school year. You are to use it as a reference to remember what is expected of you while in math class at all times. If you have any questions please feel free to contact me.

Mrs. Bartels

7th grade Language Arts

**Mrs. Bartels**

**7th Grade Language Arts**

**Policies and Procedures**

I have read the following informational packet with my child. I know that if I, or my child should have questions, we should contact Mrs. Bartels at (815) 744-6166 x 2516 or via email at nbartels@d88a.org as soon as possible.

PRINT STUDENT NAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PERIOD:\_\_\_\_\_\_\_\_\_\_

STUDENT SIGNATURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARENT SIGNATURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARENT/GUARDIAN INFORMATION**

**Parent/Guardian 1:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent/Guardian 2:**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Cell Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Work Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_